

Congress of Academic Library
Annual Meeting – DRAFT Minutes
Friday, April 21, 2017
Salisbury University – Academic Commons

1. Welcome to new directors/deans

On behalf of CALD, Chandra Gigliotti welcomed new directors and deans.

2. Acknowledgement of retiring or departing directors/deans

Chandra also recognized those directors/deans who are retiring or otherwise leaving.

3. Approval of minutes from the 2016 Annual Meeting

The minutes of the 2016 CALD Annual Meeting (held on April 8, 2016 at the Loyola University Maryland – Columbia campus) were approved without correction.

4. Treasurer’s report

CALD Treasurer Cindy Steinhoff presented the treasurer’s annual report for 2016. Total income from dues and interest was \$2015.09. There was no registration fee for the annual meeting in April 2016 because CALD used this time to gather input from members about the future of the organization. Annual meeting expenses totaled \$1909.89. Other expenses included a donation to the MLA legislative reception and bookkeeping expenses and credit card fees paid to the MLA office, for a total of \$574.05; all expenses totaled \$2483.94. CALD spent \$432.85 more than its revenues in 2016. The checkbook balance on June 30, 2016 was \$11,496.82. At next year’s CALD meeting, revenue and expenses for 2017 will be detailed, which will include dues, the 2017 annual meeting, MLA legislative reception donation, 3 scholarships for CALD members to attend the ACRL conference in Baltimore in March 2017, and a donation to the ACRL-MD chapter reception held at the ACRL conference.

5. Proposed amendment of the CALD bylaws

The CALD Executive Board proposed the following amendment to the CALD bylaws; the proposed change was distributed to CALD members via email prior to the meeting.

In Section 1.1 of Article V, change the number of board members representing the two-year and four-year independent colleges and universities from “three” to “two.” Revised wording will read as follows:

The Executive Board shall consist of the officers and of the following:

1. *Two members from the University System of Maryland and affiliated Institutions (USMAI), three from the two-year public colleges, two from the two-year and four-year independent colleges and universities, and one from the other publicly-funded institutions.*

The amendment was approved unanimously.

6. CALD Executive Board membership

The CALD Executive Board for 2017-2018 will be as follows:

USMAI representatives: Debbie Nolan (through June 2018) and La Tanya West (through June 2019)

Other public colleges and universities: (to be determined; search is underway to hire new director at the U.S. Naval Academy – replacing Jim Rettig, who is retiring)

Community colleges: Carol Allen (through June 2018); Chandra Gigliotti (through June 2019); Cindy Steinhoff (through June 2019)

Independent colleges and universities: Beth Emmerling (through June 20 – new member – replacing Cathy Dixon) and Barbara Preece (through June 2018)

ACRL-MD Representative (non-voting): Sara Arnold Garza (through June 2018)

Chandra thanked those board members whose terms end in June 2017 for their service: Cathy Dixon and Jim Rettig.

7. Election of officers for 2017-2018

The nominating committee presented the following persons to serve as officers for 2017-2018:

Lucy Holman, President (through June 2018)

La Tanya West, Vice President/President Elect (Vice President through June 2018, President for 2018-2019)

Cindy Steinhoff, Treasurer (through June 2019 – this is a two-year term position)

In addition, Chandra will serve as Past President (through June 2018).

The vote was unanimous for the entire slate.

Chandra thanked those who have agreed to serve next year, as well as those who served during the current year.

8. Projects

- a. Library Advocacy: La Tanya reported on the survey CALD sent to members earlier this year, which was designed to gauge interest in a workshop or other activity to assist CALD directors/librarians in enhancing their library advocacy skills. The survey showed there is interest in learning ways to enhance library advocacy within the campus, rather than legislative advocacy. She is contemplating this as a possible program for the 2018 CALD Annual Meeting.
- b. Library Leadership Program: Carol Allen gave a brief report on the work she, Debbie Nolan and Barbara Preece have been doing to explore the possibility of developing a “homegrown” program to help CALD librarians who are not directors learn about library leadership. She said the group needs some additional workers to help plan and implement the program if it is to move forward. Cathy Dixon expressed interest in working on this project.

9. The meeting adjourned at 1:30 p.m.